

## **PENSION BOARD**

ABERDEEN, 12 June 2017. Minute of Annual Meeting of the PENSION BOARD.  
Present:- Councillor John; and Ms Marie Hart, Ms Morag Lawrence and Mr Alan Walker.

Also in attendance:- Ms Laura Colliss, Pensions Manager

**The agenda and reports associated with this minute can be found at:-**  
<https://committees.aberdeencity.gov.uk/ieListDocuments.aspx?CId=595&MIId=5783&Ver=4>

**Please note that if any changes are made to this minute at the point of approval, these will be outlined in the subsequent minute and this document will not be retrospectively altered.**

### **APPOINTMENT OF CHAIR AND VICE CHAIR**

#### **1. (A) Appointment of Chair**

In compliance with the Local Government Pensions Scheme (Governance) (Scotland) Regulations 2015, the Chair of the Pension Board was rotated each year between the Union representatives and the employer representatives. Councillor William Howatson had been appointed as Chair for 2016/17, and so a member from the Union representatives was required to be appointed as Chair for the 2017/18 period.

It was therefore proposed that Mr Alan Walker be appointed to the role of Chair, and this was unanimously agreed by those present.

**The Board resolved:-**

to appoint Mr Walker to the role of Chair to the Pension Board.

#### **(B) Appointment of Vice Chair**

Ms Colliss advised members that the next task for the Board was to appoint a Vice Chair, this time from the employer representatives. It was proposed that Ms Marie Hart be appointed as Vice Chair, and this was unanimously agreed by the members present.

**The Board resolved:-**

to appoint Ms Hart to the role of Vice Chair to the Pension Board.

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**NESPF PENSION BOARD ANNUAL REPORT - 1 APRIL 2016 TO 31 MARCH 2017**

**2.** The Pension Board had before it the annual report which set out a review of the Board activity for the year 2016/17.

The report covered the membership of the Board for the year; meetings and attendance; meeting content; training and expenditure; and included the programme of work to be considered by the Board and the Pension Committee over the forthcoming year, namely:-

- Conflicts of Interest declarations
- Annual Training plan update
- Risk Register
- Pension Fund Annual Report
- Annual review of scheme policy documents
- Tri-ennial Valuation & setting employer contribution rates
- Compliance report
- Internal/Audit plan and updates

Appended to the report were the Board Terms of Reference; the training policy; and the role profiles for the Convener and Vice Convener of the Pension Committee.

**The Board resolved:-**

to note and approve the content of the annual report.

- **MR ALAN WALKER, Chair**

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